

SELECTED  
ILLINOIS  
DOWN STATE COUNTIES  
COUNTY BOOK

-plus various local rules

Compiled by:

**Peggy L. Jans, Attorney (Cover Firm Only)**

**309-369-8350; pljans@yahoo.com**

**Down State Cover Counsel- 30-40 counties**

**-25 years of collection only experience-so-we guarantee No conflicts**

**-professional liability insurance**

**-we ask Asset Questions on First Appearance**

**-we have BLOCK time in most counties (you do not have to call the court for a date!)**

**Local Counties \$75 for 1-3 cases + \$25/case after 3 cases up to**

**30 cases MAX 30 cases, Max charge \$350**

Peoria

Tazewell

**Nearby Counties (<100 miles round trip) \$125, 1-3 cases + \$25/case after 3 cases up to**

**Max 30 cases, Max \$350 charge**

Fulton 58 (Lewistown):Knox 90 (Galesburg)

Logan 86 (Lincoln): Marshall 58 (Lacon)

Mason 90 (Havana): McLean 85 (Bloomington)

Stark 80 (Toulon): Woodford 42 (Eureka)

**Distant Counties (100 to 199 miles round trip) \$225, 1-3 cases + \$25/case after 3 cases up to**

**Max 30 cases and Max \$350 charge**

Brown 174 (Mt. Sterling): Cass 138 (Virginia)

Champaign 186 (Urbana): Hancock 198 (Carthage)

Henderson 168 (Oquawka): Henry 170 (Cambridge)

McDonough 138 (Macomb); Menard 122 (Petersburg)\*often reduced charge;

Putnam 106 (Hennepin); Sangamon 146 (Springfield)\*often reduced charge

Schuyler 132 (Rushville): Warren 125 (Monmouth)\*often

reduced charge

**Far Away Counties (over 200 miles round trip) \$350, 1-30 cases.**

Adams 252 (Quincy)

Morgan 216 (Jacksonville)\*often reduced chg

Pike 240 (Pittsfield)

Scott 256 (Winchester)

Last major update 12.1.14

# ADAMS COUNTY

## 8<sup>th</sup> Judicial Circuit

521 Vermont Street  
 Quincy, IL 62301  
 217-277-2105

Hours: 8:15 am – 4:00 pm

<http://www.co.adams.il.us/>

**Court records can be found on [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Lori Geschwandner	217-277-2100	217-277-2116
SC Judge	William Mays, Jr.	217-277-2065	
LM Judge	Judge	217-277-2036	
Trial Court Coordinator	Mary K. Willer	217-277-2055	<a href="mailto:courts@co.adams.il.us">courts@co.adams.il.us</a>
Court Clerks	Karen- SC Dawn- LM		

Courtroom 2B (SC); Courtroom 1A (LM)

- SC is every Monday @ 1:30 pm – usually 2b
- LM is every Wednesday @ 8:45 am – usually first floor courtroom
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$73.00	Less than \$5000.00	\$20.00
\$250.01-\$500.00	\$83.00	Over \$5000.01	\$50.00
\$500.01-\$2500.00	\$103.00		
\$2500.01-\$5000.00	\$138.00		
\$5000.01-\$10000.00	\$138.00	Alias	\$5.00

**Special Notes:** \*D does not have to pay filing fee

**\*\*Adams LMs-take self-addressed envelopes; Judge won't sign orders until after court**

- Previous Judge generally did not allow dismissal without prejudice on the day of trial; he has dismiss WITH prejudice–must motion for dismissal without prejudice prior to trial date
- SC judge has granted defendant's motion to dismiss if a contract is not attached
- 2014 LM judge has denied defendant's motion to dismiss on basis of Velocity
- Judge calls the cases of the defendants who are there first; then rest by attorney
- In SC, defendants can sign off on an agreed order and leave.
- Judge may order documents be provided within certain amount of days
- Judge has told plaintiff attorneys that D has exemption on 3<sup>rd</sup> party citations
- Need atty fee affid. If more than \$350

\***block time** about once a month. Ask for docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com)

# BROWN COUNTY

## 8<sup>th</sup> Judicial Circuit

#1 Court Street, Courthouse  
 Mt. Sterling, IL 62353-1233  
 217-773-2713  
 Hours: 8:30 am – 4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Rhonda Johnson	217-773-2713	217-773-3648
SC Judge	J.Jerry Hooker	217- 773-2011	
LM Judge	J.Diane Lagoski	217-773-2011	
Court Clerks	Rhonda	217-773-2713 ext. 2	ronielee@gmail.com

- Courtroom 1 (2<sup>nd</sup> Floor)
- SC is 2<sup>nd</sup> Thursday of each month at 9:30 am
- LM is 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month
- Save time -Schedule on the same day as Sangamon (1:30 pm) County
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>43</u> .00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$ <u>53</u> .00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$ <u>73</u> .00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$ <u>108</u> .00		
\$5000.01-\$10000.00	\$ <u>180</u> .00	Alias	\$5.00

**Special Notes:** \* D does not have to pay filing fee

- Judge favors having contracts attached but to our knowledge has not had a memo of law on a motion to dismiss
- Substitute judge will sometimes grant defendant's motion to dismiss based upon no contract attached
- Substitute judge has dismissed with prejudice on trial day if there is not a witness
- Regularly informal
  - We usually do not go to this county because of scheduling conflict

Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# CASS COUNTY

## 8<sup>th</sup> Judicial Circuit

PO Box 203  
 Virginia, IL 62691-0203  
 Courthouse address:  
 100 E. Springfield Street  
 Virginia, IL 62691  
 217-452-7225  
 Hours: 8:30 am – 4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Chere Kay Garner	217-452-7225(#2)	217-452-7219
SC Judge	Thomas J. Brannan		
LM Judge	Bobby G. Hardwick		
Court Clerks	Usually Natalie		

- Courtroom 1 (2<sup>nd</sup> Floor)
- SC are on 3<sup>rd</sup> Tuesday of each month (9:00 am)
- LM are set by the Judge
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>40</u> .00	Less than \$1000.00	\$10.00
\$250.01-\$500.00	\$ <u>50</u> .00	\$1000.01-\$5000.00	\$20.00
\$500.01-\$2500.00	\$ <u>70</u> .00	\$5000.01-\$10000.00	\$30.00
\$2500.01-\$5000.00	\$ <u>90</u> .00		
\$5000.01-\$10000.00	\$ <u>90</u> .00	Alias	\$5.00

**Special Notes:** \* D does have to pay filing fee

- There are only 2 Judges in this county, LM and SC
- LM Judge will be leaving and a new Judge, Judge A. Tucker will be entering this position
- Judge calls the cases and talks to each one..
- This county wants alias orders
- **Call us to schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350**

# CHAMPAIGN COUNTY

## 6<sup>th</sup> Judicial Circuit

101 E. Main Street

Urbana, IL 61801

217-384-3725

Hours: 8:30 am – 4:30 pm

<http://www.cccircuitclerk.com/index.htm#>

Title	Name	Phone	Fax/Email
Circuit Clerk	Katie M. Blakeman	217-384-3725	217-384-3879 <a href="mailto:cccircuitclerk@co.champaign.il.us">cccircuitclerk@co.champaign.il.us</a>
SC Judge	Chase Leonhard		could have retired long ago
LM Judge	Chase Leonhard		
Court Clerks	Maureen or Pat~may change	217-384-3725	

- Courtroom D (3<sup>rd</sup> floor) –all different days and times (1<sup>st</sup> app, alias, cites, rules, motions)
- LMs and SCs at the same time (\*\*no block times allowed)
- Local Rules apply (Champaign is fussy about these)\* (on all motions and CMC notice; put ALL emails of all parties and notice by email [8/13/09])

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$77.00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$87.00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$107.00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$107.00		
\$5000.01-\$10000.00	\$142.00	Alias	\$5.00

LM 10K – 15K = \$152

\$15K-\$50K= \$237

**Special Notes:** \* D is suppose to have to pay filing fee \*need to show POS to D on 3<sup>rd</sup> party TO

If the defendant appears it is very likely the case will be continued. And after 3-4 continuances it can be set for trial; can generally ask for another day if the continuance day he gives you is not good for you

- Must check court web on-line docket schedule before each appearance date
- – you need to have a case number before you schedule a case; dates fill up fast.
- All notices of hearing must be send more than 14 days before the hearing date/local rule
- Need address of court, date, time and court room number on summons
- Judge denies defendant's (Velocity) motions to dismiss
- Judge calls the cases generally in order of who has the fewest number of cases first; Judge goes through docket fairly fast; don't interrupt him
- Judge does not like to sign any written orders and refuses to sign any orders with a bar code or fdcpa language on it. But you can beg him if you client requires written order.
- Need to show ID and ARDC card to take cell phone into court house. Can obtain an attorney quick pass from sheriff for \$10/yr
- If you notice for default judgment; you must put on notice "Your failure to appear may result in default judgment".....Has allowed service by special process

# FULTON COUNTY

## 9<sup>th</sup> Judicial Circuit

100 N. Main  
 PO Box 152  
 Lewistown, IL 61542  
 309-547-3041

Hours: 8:00 am – 4:00 pm

<http://www.9thjudicial.org/Fulton/indexFulton.htm>

Title	Name	Phone	Fax/Email
Circuit Clerk	Mary Hampton	309-547-3041 To set case time - Melanie Ext 304	309-547-3674 ** email list 5 days before court
SC Judge	<b>Judge Davis</b> Judge Cavanaugh Judge Bordner		Melanie: 309-547-2080
LM Judge	Same		
Court Clerks	Asst.cir.clk BECKY	309-547-3041	<b>309-547-3674</b>

- Local Rules apply
- Call for availability and times for SC and LM cases (together) or ask for our Docket Schedule to set on our **block time** \*;
- SC and LM are typically heard on 2<sup>nd</sup> Tuesday of each month; can be heard just about any time.
- Courtroom 201 or 301

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>85</u> .00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$ <u>88</u> .00	\$1000.01-\$5000.00	\$15.00
\$500.01-\$2500.00	\$ <u>107</u> .00	\$5000.01-\$10000.00	\$15.00
\$2500.01-\$5000.00	\$ <u>107</u> .00		
\$5000.01-\$10000.00	\$ <u>107</u> .00	Alias	\$5.00

LM \$10K-\$50K = \$150.00

**Special Notes:** \* D does have to pay filing fee

- Judge sometimes says~you'll need assignments to prove...and wants ALIAS orders
- **Fax docket list to Melanie a week in advance of court call- fax no. 309-547-3674**
- Talk to defendants in separate room nearby and **must take them in front of Judge**
- Judge will advise defendants on non-defense issues...like Divorce Decree defense
- When you are done talking with defendants, go to Judge and go over each case with him
- Schedule with Melanie at courthouse (or on our block time)
- **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# HANCOCK COUNTY

## 9<sup>th</sup> Judicial Circuit

Courthouse Square  
 PO Box 189  
 Carthage, IL 62321-0189  
 217-357-2616  
 Hours: 8:00 am – 4:00 pm  
<http://www.9thjudicial.org/Hancock/indexHancock.htm>

Title	Name	Phone	Fax/Email
Circuit Clerk	<b>John Neally</b>	217-357-2616	217-357-2231
SC Judge	<b>J. Gambel</b> J. Vancil		
LM Judge	either		
Court Clerks	No clerk in ct.rm SC Jan Also clk Corine	Main office: 217-357-2616	217-357-2231

- Local Rules apply
- Courtroom 201 and Courtroom 301
- SC and LM cases can be set together. Heard various days We usually schedule on a Wednesday\*

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>60</u> .00	Less than \$1000.00	\$7.00
\$250.01-\$500.00	\$ <u>63</u> .00	\$1000.01-\$5000.00	\$7.00
\$500.01-\$2500.00	\$ <u>82</u> .00	\$5000.01-\$10000.00	\$7.00
\$2500.01-\$5000.00	\$ <u>82</u> .00		
\$5000.01-\$10000.00	\$ <u>82</u> .00	Alias	\$3.00

### Special Notes:

- Talk to Defendants and Defendants can sign agreed order and leave
- Get judge when you are done talking with defendants
- Judge does allow leave to file SJ motions in SC, but not grant one often
- Judge tends to like alias orders
- **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# HENRY COUNTY

## 14<sup>TH</sup> Judicial Circuit

307 West Center  
Cambridge, IL 61238  
309-937-3572

**Court records can be found on: [judici.com](http://judici.com)**

Hours: 8:00 am – 4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Stacie Czolgosz	309-937-3572	...3990
SC + LM Judge	Judge Dana R. McReynolds		
AR Judge	(maybe new J Terry Patton)		
SC Clerk/clerk in court	Sue Wilkinson / KIM		
AR Administrator			

- Courtroom (1<sup>st</sup> floor- SC)
- SC and LMs is every Tues. 9am (trials then also)
- \*\*AR \$10K-\$50K is one FRI per month - 2<sup>nd</sup> floor, old part of the courthouse
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$109.00	\$1-\$1000	\$15.00
\$250.01-\$500.00	\$119.00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$139.00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$159.00		
\$5000.01-\$10000.00	\$159.00	Alias	\$5.00
AR \$10K-\$50K	\$174.00		

### **Special Notes:**

- -court clerk arranges files by attorney. Attorney with the most files goes last.
- -alias on request, no order
- **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350



# HENDERSON COUNTY

## 9<sup>TH</sup> Judicial Circuit

4<sup>th</sup> & Warren, Box 546  
 Oquawka, Illinois 61469-0546  
 Hours: 8:30 am – 4:30 pm

<b>Title</b>	<b>Name</b>	<b>Phone</b>	<b>Fax/Email</b>
Circuit Clerk	Sandra D. Keane	309-867-3121	309-867-3207
SC clerk			
SC/LM Judge	Judge David Vancil		
Court Clerks	Sara		

- Courtroom 104
- SC is usually on Mondays and Fridays- call us \* or clerk to set
- LM can be at same time
- Local Rules apply

<b>FILING FEES</b> verified		<b>GARNISHMENT</b> <b>FILING FEES</b>	
<b>Amount of Claim</b>	<b>Fee</b>	<b>Balance</b>	<b>Fee</b>
Less than \$250.00	\$ 56.00	\$1-\$1000	\$ 10
\$250.01-\$500.00	\$ 66.00	\$1000.01-\$5000.00	\$ 10
\$500.01-\$2500.00	\$ 86.00	\$5000.01-\$10000.00	\$ 10
\$2500.01-\$5000.00	\$ 86.00		
\$5000.01-\$10000.00	\$ 86.00	Alias	\$ 5.00

**Special Notes:** \* D does have to pay filing fee before trial

- Judge tends to like alias orders
- 

*\*Block time: Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350*

# KNOX COUNTY

## 9<sup>th</sup> Judicial Circuit

200 S. Cherry St.  
 Galesburg, IL 61401  
 309-345-3859

Hours: 8:00 am – 4:00 pm

<http://www.9thjudicial.org/Knox/indexKnox.htm>

Title	Name	Phone	Fax/Email
Circuit Clerk	Kelly Cheesman	SC 309-345-3871	309-345-6729
SC Judge	J. Dwayne Morrison as of 1/1/15		
LM Judge	J. Scott Shipplett– Paul L. Magieri –	-even cases -odd cases	309-345-0098
Clerk – SC Clerks – LM	Jamie Mary Wolf/Kelly Cheesman	309-345-3871 309-345-3868 309-345-3860 309-345-3826	309-345-6729 309-345-0098

- SC in Courtroom 301; No LM and SC together for first appearance
- Block time for SC on Friday’s at 1:30 pm (call for availability)\*
- LM cases are set on Different days than SC. LMs on Tuesday’s at 9:30 am (call for availability)
- LM on 2<sup>nd</sup> Floor –best to set LMs after they have a case number
- LM are set with Carrie (sometimes changes) at 309-345-3847
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>70</u> .00	Less than \$1000.00	\$10.00
\$250.01-\$500.00	\$ <u>80</u> .00	\$1000.01-\$5000.00	\$10.00
\$500.01-\$2500.00	\$ <u>100</u> .00	\$5000.01-\$10000.00	\$10.00
\$2500.01-\$5000.00	\$ <u>100</u> .00		
\$5000.01-\$10000.00	\$ <u>100</u> .00	Alias	\$5.00

**Special Notes:** \* D does not have to pay filing fee IF pro se

- **Strict limit of 30 cases in SC**
- **JUDGE WILL dismiss with prejudice if you do not have a witness for trial 1/2015**
- Usually Defendants can sign off on agreed order and leave. (2015)
- No orders for non-services/Alias; Alias files will not be pulled.
- Show ARCD card to get cell phone in court house . Newer policy – attorney can bring in cell phone but don’t use it out in the open hallways or where general public gathers because they complain that attorneys get to bring cell phones in. No one else can bring cell phones in

\* **Block time every month:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# LOGAN COUNTY

## 11<sup>th</sup> Judicial Circuit

P.O. Box 158  
 Lincoln, IL 62656  
 217-732-1163

Hours: 8:30 am – 4:30 pm

**Court records can be found on Judici.com**

Title	Name	Phone	Fax/Email
Circuit Clerk	<b>Mary Kelly</b>	217-732-1163	...1231
SC Judge	J. Thomas W. Funk		
Judge secretary	<b>Linette</b> (to schedule; or call us for our block time*)	217-732-7652	
Court Clerks	Sara and Becky		
AR Administrator			

- Courtroom 2<sup>nd</sup> floor
- SC is Thursday 11am; out of town attys or block attys at 1:30pm (LMs CAN go with the SCs)
- Local Rules apply
- Jury week is 3<sup>rd</sup> or 4<sup>th</sup> week of month and then no SC

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>71</u> .00	\$1-\$1000	\$ <u>10</u> .00
\$250.01-\$500.00	\$ <u>81</u> .00	\$1000.01-\$5000.00	\$ <u>20</u> .00
\$500.01-\$2500.00	\$ <u>101</u> .00	\$5000.01-\$10000.00	\$ <u>40</u> .00
\$2500.01-\$5000.00	\$ <u>101</u> .00		
\$5000.01-\$10000.00	\$ <u>101</u> .00	Alias	\$4.00

**Special Notes: Defendant does not have to pay appearance fee**

- - Court indicated they are going to join in on Mandatory Arb soon
- -Can't schedule more than 4-5 months out for block time
- -Judge call cases by attorney ~orders not needed

\*-**block time**- usually **EOM**- see, Docket Schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com) 309-369-8350

# MARSHALL COUNTY

## 10<sup>th</sup> Judicial Circuit

122 Prairie St., PO Box 98

Lacon, IL 61540

309-246-6435

Hours: 8:30 am – 12:00 pm

1:00 pm – 4:30 pm

<http://www.marshallcountyillinois.com/home/ElectedOfficials/CircuitClerk.aspx>

**Court records found on: [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Gina M. Noe	309-246-6435	309-246-2173/ <a href="mailto:ginano@co-marshall-il.us">ginano@co-marshall-il.us</a>
SC Judge	<b>J. Mike McCuskey</b>	1/1/15	
LM Judge	“ “		
Court Clerks	Rotates between deputy clerks		

- Courtroom A (2<sup>nd</sup> Floor)
- SC and LM are heard on Mon. Tues and Wednesday (pm is best)\*
- Court is heard from 9:00 am – 12:00 pm and 1:00 pm – 4:30 pm
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$91.00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$101.00	\$1000.01-\$5000.00	\$15.00
\$500.01-\$2500.00	\$121.00	\$5000.01-\$10000.00	\$15.00
\$2500.01-\$5000.00	\$151.00		
\$5000.01-\$10000.00	\$151.00	Alias	\$5.00

**Special Notes:**

- Criminal heard at same times in morning
- Informal trials
- Afternoon settings are less crowded because many criminal cases in am
- Can talk to defendants before court in jury room
- Must have alias orders with date certain sometimes

*\*Block time: Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350*

# MASON COUNTY

## 8<sup>th</sup> Judicial Circuit

125 E. Plum  
Havana, IL 62644  
309-543-6619

Hours: 8:00 am – 4:00 pm

<http://www.masoncountyl.org/index.html>

**Court records can be found on: [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	<b>Michael Roat</b>	309-543-6619	309-543-4214/ <a href="mailto:masoncourt@grics.net">masoncourt@grics.net</a>
SC Judge	Judge Brannon	(rotates occasionally)	
LM Judge	Alan D. Tucker		
Court Clerks	Rotates-usually Gena		

- SC are heard on second Friday at 9:30 am
- LM cases are heard on Monday and Wednesday
- Courtroom 2 (2<sup>nd</sup> floor)

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$80.00	Less than \$1000.00	\$10.00
\$250.01-\$500.00	\$90.00	\$1000.01- \$5000.00	\$20.00
\$500.01-\$2500.00	\$110.00	\$5000.01-\$10000.00	\$30.00
\$2500.01-\$5000.00	\$145.00		
\$5000.01-\$10000.00	\$145.00	Alias	\$3.00
LM 10K-\$15K	\$145.00		
\$15K-\$50K	\$190.00	CITATIONS	
L case > \$50K	\$190.00	Less than \$1000.00	\$15.00
		\$1000.01-\$5000.00	\$30.00
		\$5000.01-\$10000.00	\$50.00

**Special Notes:** \* D does not have to pay filing fee

- Need alias orders and sometimes need those ‘date certain’
- Can talk to defendants outside of courtroom and let Judge know when you’re ready with all of your cases; will call by attorney
- Relatively informal
- Judges rotate for vacations
- Judge will occasionally explain about non-sense defenses...like my ex suppose to pay this in the Divorce Decree
- **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# MCDONOUGH COUNTY

## 9<sup>th</sup> Judicial Circuit

One Courthouse Square  
 Macomb, IL 62455  
 309-837-4889

Hours: 8:00 am – 4:00 pm

<http://www.9thjudicial.org/McDonough/indexMcDonough.htm>

Title	Name	Phone	Fax/Email
Circuit Clerk	Kimberly Wilson	309-837-4889	309-833-4493
SC clerk to set	Jessica		
SC/LM Judge	Usually J. Clark	(1/1/15)	
Court Clerks	clerk in court- usually Lori, Shelly or Wanda	309-837-4889	309-833-4493

- Local Rules apply
- SC are heard in Courtroom 202
- SC and LM are heard on Thursday at 10:00 am (call for availability or use our ***block time***)\*
- Bench trials are heard in various courtrooms (call to schedule)

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>79</u> .00	Less than \$1000.00	\$7.00
\$250.01-\$500.00	\$ <u>89</u> .00	\$1000.01-\$5000.00	\$7.00
\$500.01-\$2500.00	\$ <u>109</u> .00	\$5000.01-\$10000.00	\$7.00
\$2500.01-\$5000.00	\$ <u>109</u> .00		
\$5000.01-\$10000.00	\$ <u>109</u> .00	Alias	\$3.00

**Special Notes:** \* D does have to pay filing fee unless pro se

- Defendants sign in on the yellow legal pad
- Attorneys pull their court files out of a bin and talk to the defendants who are there; you can let defendants go if you have agreed orders (original signature)
- Clerk takes file into Judge to sign
- Generally you don't see the Judge unless you need him for something
- Judges rotate some; but most dismiss WITH prejudice if no witness shows for trial
- Defendants can sign off and leave on agreed orders.

\***Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# MCLEAN COUNTY

## 11<sup>th</sup> Judicial Circuit

104 W. Front Street

Bloomington, IL 61702

309-888-5330 Located at the Law and Justice Center (not the old courthouse a block from here)

<http://www.mcleancountyil.gov/index.aspx?did=9>

Hours: 8:30 am – 4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Don Everhart	309-888-5301	309-786-3029
SC Judge	Judge David Butler	309-888.5284	
AR Judge	Judge David Butler		
Court Clerks	Jackie Slayback 309-888-5222	Darleen SC cir clk/ Becky	
AR Administrator	Rachel Bunner	309-827-7584	

Courtroom 3B\*

- SC and LMs on FRI. am (we have **block** once/mo \*); motions at other times
- Trials on Wednesdays and Thursdays pm ~ varies
- ARs Local Rules apply-clearly denote at top right that case is ARBITRATION

FILING FEES verified		GARNISHMENT FILING FEES	Cite/wage/non-wage
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$106.00	\$1-\$1000	\$15.00
\$250.01-\$500.00	\$116.00	\$1000.01-\$5000.00	\$15.00
\$500.01-\$2500.00	\$136.00	\$5000.01-\$10000.00	\$15.00
\$2500.01-\$10,000.00	\$171.00		
LM \$15,000.01-\$50,000.00	\$256.00	Alias -must send 2 copies	\$5.00 of complaint/ defendant

**Special Notes:** \* D does have to pay filing fee

- **Need to have approximate number of cases to SCHEDULE BLOCK time.**
- *Can talk to defendants in hall. You can no longer send defendants away if you have agreed order. All should go before the Judge. Give files to the Bailiff and he will put them in order for the Judge.*
- Clerk separates files by atty and puts them in a stack for you to pick up in courtroom
- Judge will occasionally explain about non-sense defenses. (divorce decree..)
- Bailiff checks people in check with him if he has any defendants for you
- Judge notes Illinois requires all assignments/claims of title soon
- Judge will sometimes sign agreed orders without original signatures; and no 2-301 motions
- Talk to Defendants outside of courtroom+ give files to Baliff when you're ready for the judge on any case/s
- judge allowing leave for Sum. Jmt mo.s BUT not grant them because he has rejected billing statements as hearsay because the affidavit is not enough to overcome the hearsay problem or identify the defendant is the only who actually had the account."

\***Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# MENARD COUNTY

## 8th Judicial Circuit

P.O. Box 466  
 Petersburg, IL 62675  
 217-632-2615

Web cite: <http://www.menardcounty.il.com/Circuit%20Clerk.htm>  
 Hours: 8:30 am – 4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Penny Hoke	217-632-2615	...4124
SC Judge	new J.Michael Atterberry 6/14		
AR Judge			
Court Clerks	Janet		
AR Administrator			

- Courtroom - 2<sup>nd</sup> floor
- SC is usually every fourth Thursday at 9am
- LM can be on same time
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$58.00	\$1-\$1000	\$10.00
\$250.01-\$500.00	\$68.00	\$1000.01-\$5000.00	\$20.00
\$500.01-\$2500.00	\$88.00	\$5000.01-\$10000.00	\$30.00
\$2500.01-\$5000.00	\$.00		
\$5000.01-\$10000.00	\$123.00	Alias	\$5.00
LM >10K	148.00		

**Special Notes: Defendant does not have to pay appearance fee**

- - separates cases and calls by attorney
- - -judge has demanded docs

**-block time-** most all months, ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com) 309-369-8350



# MORGAN COUNTY

## 7<sup>th</sup> Judicial Circuit

P.O. Box 1120  
300 W. State St.  
Jacksonville, IL 62651  
217-243-5491

<http://morgancounty-il.com/departments/circuit-clerk/>

Hours: 8:30 am – 4:30 pm

**Court records can be found on: [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Theresa Lonergan <a href="mailto:circlerk@morgancounty-il.com">circlerk@morgancounty-il.com</a>	217-243-5419	...6989
SC Judge	Judge Jeffery Tobin		
AR Judge			
Court Clerks	Tiffany (SC helpful)		

- Courtroom -2<sup>nd</sup> floor
- SC AND LMs are every Wed. 1:30 pre; 2:30 post
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$88.00	\$1-\$1000	\$10.00
\$250.01-\$500.00	\$93.00	\$1000.01-\$5000.00	\$17.50
\$500.01-\$2500.00	\$110.50	\$5000.01-\$10000.00	\$27.50
\$2500.01-\$5000.00	\$128.00		
\$5000.01-\$10000.00	\$118.00	Alias	\$5.00
LM <\$15K	\$138.00		
LM >\$15K	\$188.00		

**Special Notes:** \* D does have to pay filing fee

- – we have won 2-615 motion to dismiss based upon no written contract attached.
- Judge fairly strict
- Enter at back of courthouse
- - **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# PEORIA COUNTY

## 10<sup>th</sup> Judicial Circuit

324 Main St.  
Peoria, IL 61602  
309-672-6984

Hours: 8:30 am – 5:00 pm

<http://www.co.peoria.il.us/circuitClerk>

Title	Name	Phone	Fax/Email
Circuit Clerk	Robert Spears	309-672-6000	309-677-6228
SC Judge	J Jody Hoos (sp?)	TAMMY	
LM Judge 1 <sup>st</sup> App	J. Stephen A. Kouri 214 even cases (NOT SURE) J. Kathrine Gorman-Hubler, rm 213 odd cases		
Cir.clk/Court Clk	Karen (helpful)	309-672-6950	<a href="mailto:tjohnson@peoriacounty.org">tjohnson@peoriacounty.org</a>

- Courtroom 210 – only for block time attorneys \* SC and LM are set at various days and times (our block time is Mondays @ 1:15pm) 40 case limit SC court
- Non-block SCs and all Trials – odd number cases are set in front of Judge in Court Room 213
- Non-block SCs and all Trials – even number cases are set in front of Judge in Court Room 214
- SC and LM are set at various days and times (our block time is Tuesday at 1:30 pm)

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$103.00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$113.00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$133.00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$168.00		
\$5000.01-\$10000.00	\$168.00	Alias	\$5.00

LM \$10K-\$15K = \$168

LM \$15k-\$50k = \$253

**Special Notes:** \* D does have to pay filing fee before trial

- Talk to defendants in a large jury room in the back of the court room
- Bailiff at the door has Ds sign in. You can get your list from him.
- Judge generally does not want to see defendants if you have agreed orders; you can let defendants go if they sign order
- Judge will occasionally explain about non-sense defenses...like my ex suppose to pay this in the Divorce Decree
- Take files to clerk after you do that file and have an agreed order
- Court likes to limit number of cases to about 30
- previous judge (2014) would dismiss a case based upon Velocity. But motions can be set in front of the LM judges...so you may want to request that

**\*Block time: Various Mondays and Tuesdays at 1:15pm** \*Ask for our docket schedule,  
[pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# PIKE COUNTY

## 8<sup>th</sup> Judicial Circuit

104 E. Washington  
 Pittsfield, IL 62363  
 217-285-6612  
 Hours: 8:30 am – 4:30 pm

**Court records can be seen on [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Debbie Dugan	217-285-6612	217-285-4726
SC Judge	Thomas Brannan		
LM Judge	Gregory McCartney		
Court Clerks	Nicki-SC Debbie Dugan-LM	217-285-6612 “ same	

- Courtroom 2 SC ; Courtroom 1- LM (I think we have put both on first appearance schedule before)
- SC is 2<sup>nd</sup> and 4<sup>th</sup> Monday at 9:30am
- LM is 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Friday at 11:00 am
- Save time -Schedule on the same day as Adams
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>80</u> .00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$ <u>90</u> .00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$ <u>110</u> .00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$ <u>145</u> .00		
\$5000.01-\$10000.00	\$ <u>145</u> .00	Alias	\$3.50

**Special Notes:**

- Can talk to Defendants outside of court room
- Regularly informal
- Judge will talk to defendants about issues like can't pay, someone else owes it
- **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# PUTNAM COUNTY

## 10<sup>th</sup> Judicial Circuit

120 N. 4<sup>th</sup> St.  
 Hennepin, IL 61327  
 815-925-7016

Hours: 9:00 am – 4:00 pm  
 8:00 am – 4:00 pm on Thursday only

**Court records found on [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Cathy J. Oliveri	815-925-7016	815-925-7492
SC Judge	<a href="#">J. McCuskey1/15</a>		
LM Judge	<a href="#">J. McCuskey 1/15</a>	“ “	“ “
Court Clerks	Cathy J. Olivera	815-925-7016	

- Courtroom A
- SC and LM are heard on Thursday’s and can be scheduled at any time by calling the circuit clerk’s office **or set on our block time**
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$91.00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$101.00	\$1000.01-\$5000.00	\$15.00
\$500.01-\$2500.00	\$121.00	\$5000.01-\$10000.00	\$15.00
\$2500.01-\$5000.00	\$151.00		
\$5000.01-\$10000.00	\$151.00	Alias	\$5.00

LM \$10K-\$15K = \$151      \$15K-\$50K = \$181    \*Vacate judgment = \$60.00

**Special Notes:** \* D does have to pay filing fee before trial

- Relaxed; all cases (criminal and civil) heard at same time so court may be delayed
- Talk to defendants then wait in attorney line to have Judge do your cases
- Clerk can be helpful
- Sometimes you have to have alias orders with date certain
- 

**\*Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# SANGAMON COUNTY

## 7<sup>th</sup> Judicial Circuit

200 South Ninth St  
Springfield, IL 62701-1608  
217-753-6674

<http://www.sangamoncountycircuitclerk.org> ,search and court schedule, too.

Hours: 8:00 am –4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Anthony P. Libri, Jr	217-753-6674	217-535-3200
SC Judge	judges rotate- Perin, Madonia, Narduli, Sanchez, Troemper, Otwell		
LM Judge			
Court Clerks	Michelle Skinner**	217-535-3295	
LM Administrator			

- SC and LMs are every Friday @ 1:30pm, Courtroom -6C
- Motions and trials on Wed. @ 1:30pm Rm 5B
- Local Rules apply

*FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$43.00	\$1-\$1000	\$15.00
\$250.01-\$500.00	\$53.00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$63.00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$108.00		
\$5000.01-\$10000.00	\$108.00	Alias	\$4.00
LM \$10K - \$15K =	\$108.00		
LM \$15K - \$50K =	\$188.00		

### **Special Notes:** Defendants answer fee \$93 or \$123

- Pick up your atty list on 4<sup>th</sup> floor, Circuit Clerk (to the right, on the counter). It may have your atty name on it or it may have the name of the firm on it. These are the order the cases will be called

-There will be 4 judges rotating. Whoever is your first appearance Judge will be the Judge that hears the case motions or trials. Then all motions and trials have to be set with the same judge on their *respective* Wednesdays. **This is challenging to schedule**

-Judge allows leave to file SJ motions in SC but depending on the judge, but usually doesn't grant it if D appears.

- **Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# SCHUYLER COUNTY

8<sup>th</sup> Judicial Circuit

PO Box 80

Lafayette & Congress

Rushville, IL 62656

217-322-4633

Hours: 8:00 am – 4:00 pm

[http://www.schuylercountyillinois.com/government/circuit\\_clerk.html](http://www.schuylercountyillinois.com/government/circuit_clerk.html)

**Court records can be found on [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Elaine Boyd	217-322-4633	217-322-6164
SC Judge	Judge Butler		
LM Judge	Judge Butler		
Court Clerks	Kay		

- Local Rules apply
- SC cases are heard on second Tuesday at 9:00 am except for February, June, and October
- LM cases are heard same time; on second Tuesday at 9:00 am except for February, June, and October
- Courtroom 1 (2<sup>nd</sup> floor)

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>55</u> .00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$ <u>65</u> .00	\$1000.01- \$5000.00	\$30.00
\$500.01-\$2500.00	\$ <u>120</u> .00	\$5000.01-\$10000.00	\$50.00
\$2500.01-\$5000.00	\$ <u>120</u> .00		
\$5000.01-\$10000.00	\$ <u>120</u> .00	Alias	\$5.00

**Special Notes:** \* D does have to pay filing fee

We often have scheduling challenges call us to schedule

- Judge calls cases in alphabetical order
- Likes original signatures
- Has granted Velocity motions to dismiss at times; and has dismissed with prejudice if you don't have a witness.
- All kinds of cases are called at the same time, so sometimes slow
- Keep defendant there even if you have an agreed order

*\*Block time: Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350*

# SCOTT COUNTY

## 7<sup>TH</sup> Judicial Circuit

101 E. East Market St.  
 Winchester, IL 62694-1216  
 217-742-5217  
 Web- none

Hours: 8:30 am – 4:30 pm

Title	Name	Phone	Fax/Email
Circuit Clerk	Becky Eastleberry- is also clerk in courtroom	217-742-5217	...5853
SC Judge	Judge David Cherry	Nice/accommodating	
AR Judge			
Court Clerks	**Scheduling Clerk = Michelle 217-742-3173		
AR Administrator			

- Courtroom – 2<sup>nd</sup> floor
- SC is usually Thurs 10:30am- call clerk;
- LM -same
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>90</u> .00	\$1-\$1000	\$15.00
\$250.01-\$500.00	\$ <u>100</u> .00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$2500.00	\$ <u>120</u> .00	\$5000.01-\$10000.00	\$50.00 + postage
\$2500.01-\$5000.00	\$ <u>155</u> .00		
\$5000.01-\$10000.00	\$ <u>155</u> .00	Alias	\$5.00

**Special Notes:**

- Will dismiss cases if you do not send attorney to first appearance
- -see our block time- docket schedule – [pljans@yahoo.com](mailto:pljans@yahoo.com) 309-369-8350

# STARK COUNTY

## 10<sup>th</sup> Judicial Circuit

130 W. Main St., PO Box 426  
 Toulon, IL 61483  
 309-286-5941

Hours: 8:30 am – 4:30 pm

<http://starkco.illinois.gov/countyOffice.php?officeID=54>

**Court records found on judici.com**

Title	Name	Phone	Fax/Email
Circuit Clerk	Marian Purtscher	309-286-5941	<a href="mailto:starkcourt@yahoo.com">starkcourt@yahoo.com</a>
SC Judge	<a href="#">J. McCuskey1/15</a>		
LM Judge	<a href="#">J. McCuskey1/15</a>		
Court Clerks	Marian Purtscher helpful	309-286-5941	309-286-4039/ <a href="mailto:starkcourt@yahoo.com">starkcourt@yahoo.com</a>

- Main Courtroom
- SC and LM are heard on Fridays usually 10am and can be scheduled at any time by calling the circuit clerk's office or on our block time\*
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$91.00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$101.00	\$1000.01-\$5000.00	\$25.00
\$500.01-\$2500.00	\$121.00	\$5000.01-\$10000.00	\$35.00
\$2500.01-\$5000.00	\$156.00		
\$5000.01-\$10000.00	\$156.00	Alias	\$5.00

LM \$10K-\$15 = \$156      \$15K-\$50K = \$206

**Special Notes:** \* D does have to pay filing fee

- Relaxed
- Criminal and civil heard at the same time so court may be delayed
- Used to require alias orders with date certain; I think judge wants alias orders, but may allow them "on request."
- Challenging to find local cover counsel because local attys have conflicts

**\*Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350



# TAZEWELL COUNTY

## 10<sup>th</sup> Judicial Circuit

342 Court St.  
 Pekin, IL 61554  
 309-477-2216

Hours: 8:30 am – 5:00 pm

<http://www.tazewell.com/taz-circuit-clerk.html>

**Court records found on [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Linc Hobson	309-477-2214	309-478-5792
SC Judge	J Michael Risinger		
LM Judge	same		
Court Clerks	GINA	309-477-2214	<a href="mailto:AssocCivilCourt@tazewell.com">AssocCivilCourt@tazewell.com</a>

- Courtroom 202
- First appearances SC and LM are heard at 9:30 am on various Tuesdays and Thursdays\*
- Post judgment matters are heard at 10:30 am
- Local Rules apply

FILING FEES		GARNISHMENT FILING FEES	
Verified eff 12.1.14 **			
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$103.00	Less than \$1000.00	\$15.00
\$250.01-\$500.00	\$113.00	\$1000.01-\$5000.00	\$30.00
\$500.01-\$1500	\$133.00	\$5000.01-\$10000.00	\$50.00
\$1500-\$2500.00	\$153.00		
\$2500.01-\$5000.00	\$168.00		
\$5000.01-\$10000.00	\$168.00	Alias	\$5.00

LM \$10K - \$15K = \$168      \$15K - \$50K = \$253

**Special Notes:** \* D does have to pay filing fee

- Generally will sign without original signature on agreed orders
  - Not fond of 203.1 motions
  - **CAP attorneys to 30-40 cases per docket call.**
  - Fairly favorable Judges - Judges are assigned each year and sometimes a Judge stays about 2 years
  - Attys talk to defendants outside of courtroom; let defendants go if you have an agreed order
  - Judge will occasionally explain about non-sense defenses...like my ex suppose to pay this in the Divorce Decree
  - Judges usually do allow leave to file SJ motions in SC
  - **Block time usually 1<sup>st</sup> Thurs. and 4<sup>th</sup> Tues.:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350
- Our home county.*

# WARREN COUNTY

## 9<sup>th</sup> Judicial Circuit

100 W. Broadway  
 Monmouth, IL 61462  
 309-734-5179

Hours: 8:00 am – 4:30 pm

<http://www.9thjudicial.org/Warren/indexWarren.htm>

Title	Name	Phone	Fax/Email
Circuit Clerk	Denise Schreck	309-734-5179	309-734-4151
SC Judge Clark now-1/1to	Judge STANDARD***	Clerk Peggy	
LM Judge	JUDGE STANDARD*****	Most would say very challenging	
Court Clerks	Peggy Schimmin	309-734-5179	309-734-4151

- Courtroom 201
- SC are heard on the first, third and fifth Wednesday (call for availability or set on our **block time\***)
- If LM cases are scheduled with SC cases they are heard at the same time
- If LM cases are scheduled without SC cases call for availability
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$ <u>72</u> .00	Less than \$1000.00	\$10.00
\$250.01-\$500.00	\$ <u>82</u> .00	\$1000.01-\$5000.00	\$10.00
\$500.01-\$2500.00	\$ <u>102</u> .00	\$5000.01-\$10000.00	\$10.00
\$2500.01-\$5000.00	\$ <u>102</u> .00		
\$5000.01-\$10000.00	\$ <u>102</u> .00	Alias	\$5.00

**Special Notes:** \* D does not have to pay filing fee, if pro se

Judge requires all assignments and bills of sale

Judge requires all affidavits in PERFECT FORM..made and kept in the normal course of business.... Explain WHO the affiant is..

With all dates including breach date so he can determine if it's past the Statute of Limitations

All complaints have to be perfect/verified and incorporate the affidavit

Therefore Judge signs VERY FEW Default judgments \*\*\*

\***Block time:** Ask for our docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

# WOODFORD COUNTY

## 11<sup>th</sup> Judicial Circuit

115 N. Main, PO Box 284

Eureka, IL 61530

309-467-3312

Hours: 8:00 am – 5:00 pm

**Court records can be found on [judici.com](http://judici.com)**

Title	Name	Phone	Fax/Email
Circuit Clerk	Carol J. Newton	309-467-3312	309-467-7377/ wccclerk@mtco.com
SC Judge	J. Michael Stroh 2015 May be Judge Feeney	309-467-2131	
LM Judge	Judge Stroh	309-467-2131	
Court Clerks	Usually Sara		Call clerk is Angie

- Courtroom 2 (SC)
- **SC is first Monday of each month and NOW 2015\*\* LMs, too at 1:30 pm**
- LM is NO LONGER....second Tuesday of each month in new part of courthouse; now LMs are set with SCs
- Local Rules apply

FILING FEES verified		GARNISHMENT FILING FEES	
Amount of Claim	Fee	Balance	Fee
Less than \$250.00	\$70.00	Less than \$1000.00	\$44.00
\$250.01-\$500.00	\$75.00	\$1000.01-\$5000.00	\$49.00
\$500.01-\$2500.00	\$90.00	\$5000.01-\$10000.00	\$59.00
\$2500.01-\$10000.00	\$143.00	Alias	\$4.00
LM \$10K-\$50K	\$143.00	<b>CITATIONS</b>	
➤ \$50K	\$143.00	\$1.00-\$10000.00	\$44.00

**Special Notes:** \* D does have to pay filing fee

- Judge calls cases in alphabetical order~ fairly a slow call
- Has signed agreed orders without original signatures
- Judge allows leave to file SJ motions

\* - 1<sup>st</sup> non-holiday Monday of every month @ 1:30pm SCs and LMs

Ask for our block time/docket schedule, [pljans@yahoo.com](mailto:pljans@yahoo.com); 309-369-8350

## **LOCAL RULES** - some of the unusual ones

### **Second Judicial Circuit**

#### RULE 9. MOTIONS

...

D. Time of Notice. If notice of hearing is given by personal service, the notice shall be delivered before 4:00 p.m. of the second court day preceding hearing on the motion.

...

E. Summary Judgment. A motion for summary judgment shall not be heard sooner than ten days after service of the notice of motion pursuant to SCR11.

...

I. Failure to Call Motions for Hearing. The burden on securing a hearing on any motion is on the moving party. If any motion is not called for hearing within 90 days, ....the court may set the motion for hearing and, upon hearing, may enter an order overruling or denying the motion by reason of the delay...

J. Motion Denied. ...a party who is required to plead further following denial of a motion shall do so within 21 days...

K. Coordination of Hearing Date. ....counsel...to make a good faith effort to coordinate with the court and all opposing counsel..

#### RULE 12. DISCOVERY

...

B. Use at Trial or for Motions.... The portions of discovery to be used at trial or are necessary to a motion ...shall be filed with the Clerk of the Court by the outset at trial or at the filing of the motion....

#### RULE 13. SMALL CLAIMS

....

B. Defaults. If the Defendant does not enter his appearance on or before the return day, a default judgment shall be entered on the complaint if the plaintiff or his counsel is present in open court and either the complaint is verified or an appropriate affidavit is attached.

### **Fourth Judicial Circuit**

...

#### RULE 9. Procedure:

(a) Response by the Defendant. After service of summons...defendant may do any of the following

(1) Notify the Clerk of the Court, in writing at least five (5) days prior to the appearance date on the summons, stating that he wishes to contest the claim and setting forth the title, number of case, his name, address, telephone number....or

(2) File a written motion or answer, or

(3) Appear in person or by attorney on the appearance date.

### **Sixth Judicial Circuit (Champaign Co can be fussy about their local rules\*)**

#### 2.1 Motion Practice

...

(c) Oral argument. ...oral arguments upon motions shall be discretionary with the court

...

(f) ..Unless otherwise ordered by the court, notice by personal service or by U.S. Mail shall be made not less than 14 days after service of notice of motion ...

(g) Summary judgment. ...a motion for summary judgment shall not be heard until 14 days after service of notice of the motion

...

(i) Motion to continue. No motion to continue shall be allowed for other than good cause shown. Agreements of counsel as to a motion to continue shall not be binding on the court. The court may require affidavits of the parties and counsel or the presence of the parties.... If the motion .is not accompanied by the written stipulation of counsel or parties...or if the moving party does not cause said motion to be set for hearing prior to the scheduled hearing date for which continuance is sought, the court may summarily deny said motion to continue.

...

(k) Failure to call motions for hearing. The burden...is on the party making the motion. If an allotment for hearing is not obtained by the moving party within 90 days from the date it is filed, the court may deem the motion withdrawn and deny the relief requested with, or without, leave to refile.

### 3.7 Dismissal for Want of Prosecution

(a) Procedure. In all cases where no appeal is pending and there has been no action of record for a period of 18 months, the court may summarily dismiss the cause of action and it shall not thereafter be redocketed without both good cause shown and leave of court.

**(b) Notice of dismissal.** Upon dismissal of any cause for want of prosecution, the Clerk of the Court shall give all *pro se* parties and all attorneys of record notice of the dismissal by regular U.S. Mail within fourteen (14) days of the dismissal. A copy of the notice with the Clerk's certificate of mailing shall be made of record. Such cases shall not be redocketed if a motion to reinstate is not filed within thirty-five (35) days from the date of dismissal.

\*\*proper attire in Champaign (no shorts)

### Macon County

#### 6.1 Procedure in Small Claims Action

(a) Response by Defendant..after service of summons may

(1) notify the Clerk, in writing at least 7 days prior to the appearance date...stating that he wishes to contest the claim and set forth ....his address, telephone number...

....

(e) Notice of small claims rule. The Clerk shall transmit with each summons a copy of the rule and any other information deemed appropriate by the court.

### **Eighth Judicial Circuit**

(c) Court attire:

1. Male attorneys should wear coat and tie and female attorneys appropriate business attire...

...

6. Litigants, witnesses and jurors should wear appropriate attire, which does not include short shorts, tank tops, or bare midriffs.

...

5. No one should read newspapers or magazines while in the courtroom

...

(e) Time of notice...by U.S. mail shall be mailed not less than 7 court days prior to the hearing

..

(j) Failure to call motions for hearings with in 90 days from the date of filing, the court may deem the motion withdrawn and deny the relief requested with, or without, prejudice.

...

### 5.3 Supplementary proceedings in small claims

(a) Citations...After the initial appearance on a citation, there shall be allowed only one continuance....The fact that a judgment debtor is making payments shall not be considered good cause for the continuance of a citation

...terminates automatically 6 months from the date of the first appearance on the citation

..

### 5.4

All matters taken under advisement...shall be decided and an opinion issued within 60 days...

## **Tenth Circuit**

**\*\*telephonic procedures have been approved!** see local county web sites.

2.1...If notice is given by mail, the notice shall be deposited in US Post office on or before the third day preceding the hearing of the motion

Need to serve any Rules To Show Cause as in SCR 501.

## **Eleventh Judicial Circuit**

Rule 102 Motions...

...

2. No motion...may be schedule for hearing less than two court days after the effective date of service...

C. Failure to call motion to hearing

...If motion is not called for hearing within 90 days from the date it is filed, the court may strike the motion without notice.

...

## **Thirteenth Judicial Circuit**

1.12 Court Appearance

...

(b) Prompt Attendance Required...if a party or attorney fails to appear promptly the court may impose sanction or remedial action as it deems appropriate...IF the failure to appear renders it impossible to proceed, the court may order...reasonable costs and expenses, including attorney's fees to the opposing party...

...

2.1 Motion Practice

...

(e) Time of Notice.... By personal service shall be made not less than 3 days prior to the hearing, and notice by U.S. mail shall be mailed not less than 7 days prior to the hearing