

WILL COUNTY CIVIL DIVISION TEMPORARY PROCEDURES

- Effective March 18, 2020 until April 30, 2020, the cases on the mortgage foreclosure call (Judge Jarz - A311), arbitration call (Judge Petrungaro - A117), civil jury law division call (Judge Rickmon - A201), civil non-jury call (Judge Anderson - A236), small claims call (Judge Osterberger – Main courthouse 111), and specially set cases before Judge O’Leary (A227) and Judge Rossi (A129) will be continued to a date after June 1, 2020.
- Cases scheduled for pretrial/settlement conferences with Judge Powers (Main courthouse 462) will continue as scheduled, but will be conducted by conference call. The parties are ordered to be present together on the phone at the appointed time and then jointly contact Judge Powers at (815)727-5664 for their settlement conference.
- Emergency motions may be filed electronically and submitted through email (with all counsel or self-represented litigant(s) carbon copied) to the appropriate judge. Said judge will determine whether the motion qualifies as an emergency motion and may decide to schedule a hearing telephonically as needed.
- IN ANY CASE, counsel may submit agreed or non-contested orders via email to the appropriate Judges at the following email addresses, as long as the order is submitted at least 24 hours prior to the next court date. If no agreed order is submitted, cases will be continued to a date after June 1, 2020 and notice will be provided by email and/or regular mail through the Clerk’s office.

Judge Anderson	judgeanderson@willcountyillinois.com
Judge Jarz	judgejarz@willcountyillinois.com
Judge Osterberger	judgeosterberger@willcountyillinois.com
Judge Petrungaro	judgepetrungaro@willcountyillinois.com
Judge Powers	jpowers@willcountyillinois.com
Judge Rickmon	judgerickmon@willcountyillinois.com
Judge Rossi	judgerossi@willcountyillinois.com

- Orders submitted by email MUST
 - (1) be marked “AGREED”;
 - (2) identify the attorney presenting the order;
 - (3) provide a brief recitation of the status of the case; and
 - (4) include a new court date after June 1, 2020.
- The email MUST carbon copy all counsel or self-represented litigant(s).
- The subject line should read: AGREED ORDER followed by the case number (e.g., AGREED ORDER case 20-CH-20).
- NOTE: simply because the parties are in agreement, that does not mean the Court will automatically sign the order. The Court will make any modifications or additions it deems proper.
- On contested motions, the parties may agree, and are ENCOURAGED to forego oral argument on contested motions, and the Court can simply rule based on the briefs. The Court will make the decision whether oral arguments are necessary and if so, said oral arguments may be

presented by telephonic or video conference call at a time agreed by the parties and Court in advance by email. The parties are ordered to be on the phone together at the appointed time and then contact the Court, anticipating that arguments will be completed within 20 minutes.

- Dispositive motions not already noticed for hearing may be noticed for the appropriate motion call with the understanding that the parties will not appear in open court on that day but will provide a scheduling order with a hearing date scheduled for after June 1, 2020. Courtesy copies must be provided to the Court at least a week before the hearing. The proposed scheduling order should be submitted with the initial motion after communication between counsel as to scheduling.